

# APPLICATION FORM 2024 – 2025

This form can be used to apply for full-time courses at all campuses. Please complete **ALL** sections in **CAPITAL** letters using a black pen.



Office Use only

Student ID:

Unique Learner Number:

## Section 1: Personal Details (Please provide your Legally Registered names)

Title (e.g Ms/Mrs/Miss/Mr/Dr/Mx)  First name(s)

Surname (Family name)  Preferred Forename

Date of Birth (DDMMYYYY)  Legal Sex Male  Female  Age on 31 August 2024

Gender Identity (This is how you choose to identify yourself) Male  Female  Trans Male  Trans Female  Non-Binary  Prefer not to say  Other

Current Address  Postcode

Telephone: Home  Applicant Mobile

Applicant Email

Last School Attended (under 19 only)

Are you in care or a care leaver?  Y  N Are you a carer?  Y  N

## Section 1.1: Ethnicity (How would you best describe yourself)

White	Mixed/Multiple Ethnic Group	Black/African/Caribbean/Black British	Asian	Other Ethnic Group
<input type="checkbox"/> English/Welsh/Scottish/Northern Irish/British	<input type="checkbox"/> White and Black Caribbean	<input type="checkbox"/> African	<input type="checkbox"/> Indian	<input type="checkbox"/> Arab
<input type="checkbox"/> Irish	<input type="checkbox"/> White and Black African	<input type="checkbox"/> Caribbean	<input type="checkbox"/> Pakistani	<input type="checkbox"/> Any Other Ethnic Group
<input type="checkbox"/> Gypsy or Irish Traveller	<input type="checkbox"/> White and Asian	<input type="checkbox"/> Any Other Black/African/Caribbean Background	<input type="checkbox"/> Bangladeshi	<input type="checkbox"/> Not Provided
<input type="checkbox"/> Any Other White Background	<input type="checkbox"/> Any Other Mixed/Multiple Ethnic Background		<input type="checkbox"/> Chinese	
			<input type="checkbox"/> Any other Asian background	

## Section 1.2: Criminal Convictions

ESCG is keen to support students with criminal convictions to help them succeed. Having a criminal record will not necessarily prevent you taking up a place, depending on the circumstances of the offence.

Do you have an unspent criminal conviction? Yes  No

If you are applying for a course in teaching, health, social work, childcare or involving work with children or vulnerable adults, previous criminal convictions may affect your ability to attend work placements and possibly achieve your course.

Do you have a spent criminal conviction? Yes  No

If you are unsure about what to declare please seek advice from our Safeguarding Team or we suggest you seek advice from Citizens Advice Bureau or the Probation Service, Youth Offending Team or NACRO - [www.nacro.org.uk](http://www.nacro.org.uk)

If you have declared an unspent or spent criminal conviction you will receive a letter with an attached form. You will have 10 days to return the form to the Designated Safeguarding Lead who will review your disclosure. During this time your application/enrolment will be placed on hold pending review of your disclosure. You may be required to come in for an interview to discuss your disclosure further.

Please note that failing to complete this section or providing false information may lead to your application/enrolment being withdrawn. Any information you provide the College Group in relation to criminal convictions will only be disclosed to third parties if this is necessary in the interests of the safety and welfare of other students or staff.

## Section 1.3: Nationality (Please place a cross in the relevant boxes)

Nationality  Have you been legally resident in the UK/EEA for the past 3 years?  Y  N

Do you have the right to study and work in the UK?  Y  N Date of entry to the UK

Have you applied under the EU settlement scheme?  Y  N

## Section 2: Disabilities and Learning Difficulties

Do you consider yourself to have a learning difficulty and/or disability and/or health problem?  Y  N

Do you think that you may need additional support whilst attending college?  Y  N

Please tick all that apply, that you wish to record, below. Please supply us with a copy of any relevant documentation.

<input type="checkbox"/> 04 Vision impairment	<input type="checkbox"/> 11 Severe learning difficulty	<input type="checkbox"/> 93 Other physical disability
<input type="checkbox"/> 05 Hearing impairment	<input type="checkbox"/> 12 Dyslexia	<input type="checkbox"/> 94 Other specific learning difficulty
<input type="checkbox"/> 06 Disability affecting mobility	<input type="checkbox"/> 13 Dyscalculia	<input type="checkbox"/> 95 Other medical condition
<input type="checkbox"/> 09 Profound complex disabilities	<input type="checkbox"/> 14 Autism spectrum disorder	<input type="checkbox"/> 96 Other learning difficulty
<input type="checkbox"/> 08 Social and emotional difficulties	<input type="checkbox"/> 15 Asperger's syndrome	<input type="checkbox"/> 97 Other (please specify)
<input type="checkbox"/> 09 Mental health difficulty	<input type="checkbox"/> 16 Temporary disability after illness	
<input type="checkbox"/> 10 Moderate learning difficulty	<input type="checkbox"/> 17 Speech, language and communication needs	

From the list above, please state, which is your primary/most significant learning difficulty/disability \_\_\_\_\_

**Section 3: Prior attainment level and qualifications on entry** (Please indicate below the level of your highest qualification)

- 99 No previous qualifications
- 09 Entry Level (Certificates in Adult Literacy & Numeracy, and Entry Level Functional Skills)
- 01 Level 1 (GCSE at grades D-G/3-1 (or fewer than five at grades A\*-C/9-4), NVQ/BTEC Level 1 and Level 1 Functional Skills)
- Level 2 (Vocational & Technical quals at level 2 (not on list of entitlements), Functional skills level 2, ESOL)
- 02 Full Level 2 (GCSE (five or more at grades A\*-C/9-4), one A-Level/2 or 3 AS-Levels, BTEC First Diploma, Level 2 NVQ, or a Level 2 in Functional Skills))
- Level 3 (Vocational & Technical quals at level 3 (not on the list of entitlements), Pre U qualifications, Technical qualifications (part of T-Levels)
- 05 Full Level 3 (Two or more A-Levels/four or more AS Levels, NVQ Level 3, Diploma Level 3, or Access to HE Diploma)
- 04 Level 4 (HNC, Certificates of Higher Education, Teaching Qualifications, or NVQ Level 4)
- 05 Level 5 (Foundation Degree or HND)
- 06 Level 6/7+ (Bachelor's Degree, Master's or PGCE)
- 07 Other qualification Please specify: \_\_\_\_\_

Please list all the qualifications you will have or will be taking before the start of the course. Continue on a separate sheet if necessary.

Qualification Type (e.g. GCSE)	Awarding Body (e.g. Edexcel)	Subject (e.g. Maths)	Predicted Grade	Grade (if completed)	Date Completed

**Section 4: Your choice of course**

Course Code	Course Title (list all subjects if A-Levels)	Course Campus	Order of Priority
			1
			2
			3

Do you wish to apply for an Apprenticeship?  Y  N If yes, please specify subject area: \_\_\_\_\_  
 Please tick if you have an employer who is willing to take you on as an apprentice

**Section 5: Career Plans, other interests and experience** (Please use this section to tell us about yourself. Continue on a separate sheet if needed)

**Career aims:**

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**Work experience/other activities/interests:**

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**Section 6: Signature**

**Signature of applicant:** \_\_\_\_\_ **Date:**

<p><b>Signature of parent/guardian:</b> (if applicant is under 18)</p> <p><b>Print name:</b></p>	<p><b>Parent/guardian contact details:</b></p> <p>Email:</p> <p>Telephone:</p>
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**Data Protection and your personal information** (how we use your personal information)

Information processed in accordance with the Data Protection Act. East Sussex College Group will collect and process your personal data under GDPR Article 6e (Public Task) in order for us to carry out our public task of providing education and training. The Privacy Policy can be found at: [www.escg.ac.uk/policies](http://www.escg.ac.uk/policies)

Please tick the following boxes if you DO wish to be contacted about: New courses/learning opportunities  Surveys and research

To finish your application, please return this form to Admissions at:

- |  |   |   |  |
|--|---|---|--|
| <p><b>To study an Eastbourne course:</b><br/>East Sussex College Group<br/>Cross Levels Way<br/>Eastbourne, BN21 2UF</p> | <p><b>To study a Hastings course:</b><br/>East Sussex College Group<br/>Station Plaza<br/>Station Approach<br/>Hastings, TN34 1BA</p> | <p><b>To study a Lewes course:</b><br/>East Sussex College Group<br/>Mountfield Road<br/>Lewes, BN7 2XH</p> | <p><b>To study a Newhaven course:</b><br/>East Sussex College Group<br/>Marine Workshop<br/>Railway Approach<br/>Newhaven, BN9 0ER</p> |
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