UNIVERSITY COURSES
Application Form 2027-28

EAST SUSSEX COLLEGE UNIVERSITY COURSES

This form can be used to apply for Higher Education courses at all campuses.
Please complete **ALL** sections and return this form to us, with your **PERSONAL STATEMENT**.

Office Use only Student ID: | | | | | | | | | | | | Unique Learner Number: | | | | | | | | | | |

Section 1: Personal Details (Please provide your Legally Registered names)

Title (e.gMs/Mrs/Miss/Mr/Dr):

Firstname(s):

Surname (Family name):

Preferred name:

Date of Birth: **Age on 31 August 2027:**

Legal Sex: ☐ Male ☐ Female **Gender Identity:** ☐ Male ☐ Female ☐ Trans Male ☐ Trans Female ☐ Non-Binary ☐ Prefer not to say ☐ Other

Current Address:

Postcode:

Telephone: Home Mobile

Email:

Are you, or have you ever been, in receipt of Free School Meals? ☐ Yes ☐ No

Are you a carer for an adult in receipt of Adult Carer allowance or similar? ☐ Yes ☐ No

Section 1.1: Nationality (Please place a cross in the relevant boxes)

Nationality:

Have you been legally resident in the UK since 31st December 2020? ☐ Yes ☐ No

Do you have the right to study and work in the UK (e.g. Permission to remain through the EU Settlement Scheme or Student Visa)? ☐ Yes ☐ No

Date of entry to the UK:

What country and area do you normally live, if different to your current address in Section 1?

Country of Birth:

Section 1.2: Ethnicity (How would you best describe yourself)

White

- ☐ English / Welsh / Scottish / Northern Irish / British
- ☐ Irish
- ☐ Gypsy or Irish Traveller
- ☐ Any Other White Background

Mixed / Multiple Ethnic Group

- ☐ White and Black Caribbean
- ☐ White and Black African
- ☐ White and Asian
- ☐ Any Other Mixed/ Multiple Ethnic Background

Black / African / Caribbean / Black British

- ☐ African
- ☐ Caribbean
- ☐ Any Other Black / African / Caribbean Background

Other Ethnic Group

- ☐ Arab
- ☐ Any Other Ethnic Group
- ☐ Not Provided

Section 2: Criminal Convictions

ESCG is keen to support students with criminal convictions to help them succeed. Having a criminal record will not necessarily prevent you taking up a place, depending on the circumstances of the offence.

Do you have an unspent criminal conviction? ☐ Yes ☐ No

If you are applying for a course in teaching, health, social work, childcare or involving work with children or vulnerable adults, previous criminal convictions may affect your ability to attend work placements and possibly achieve your course.

Do you have a spent criminal conviction?
(Only complete this question if applying for a relevant course) ☐ Yes ☐ No

If you are unsure about what to declare please seek advice from our Safeguarding Team or we suggest you seek advice from Citizens Advice Bureau or the Probation Service, Youth Offending Team or NACRO - **www.nacro.org.uk**

If you have declared an unspent or spent criminal conviction you will receive a letter with an attached form. You will have 10 days to return the form to the Designated Safeguarding Lead who will review your disclosure. During this time your application/enrolment will be placed on hold pending review of your disclosure. You may be required to come in for an interview to discuss your disclosure further.

Please note that failing to complete this section or providing false information may lead to your application/enrolment being withdrawn. Any information you provide the College Group in relation to criminal convictions will only be disclosed to third parties if this is necessary in the interests of the safety and welfare of other students or staff.

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Section 3: Disabilities and Learning Difficulties

Do you consider yourself to have a learning difficulty, disability, or medical condition (including severe allergies)? ☐ Yes ☐ No

Do you think that you may need additional support whilst attending college? ☐ Yes ☐ No

- ☐ Visual impairment
- ☐ Hearing impairment
- ☐ Disability affecting mobility
- ☐ Profound complex disabilities
- ☐ Social and emotional difficulties
- ☐ Mental health difficulty
- ☐ Moderate learning difficulty
- ☐ Severe learning difficulty
- ☐ Dyslexia
- ☐ Dyscalculia
- ☐ Autism spectrum condition
- ☐ Temporary disability after illness
- ☐ Speech, language and communication needs
- ☐ Downs Syndrome
- ☐ Other physical disability
- ☐ Other specific learning difficulty
- ☐ Other medical condition
- ☐ Other learning difficulty
- ☐ Other (please specify)

From the list above, please state, which is your primary/most significant learning difficulty/disability:

Section 4: Education and Training (please list relevant qualifications here)

Qualifications (e.g. GCSE, A-Level)	**Awarding Body** (e.g. Edexcel)	**Subject** (e.g. Maths)	**Date completed**	**Grade** (if completed)	**Predicted Grade** (if not yet completed)

Name of most recent school or college attended:

Course studied:

When did you start? **When did you finish?**

Did you attend: ☐ Full-time education ☐ Part-time education

Section 4.1: Highest level of qualification achieved to date

- ☐ **Entry Level** (e.g. Certificates in Adult Literacy & Numeracy, Entry Level Functional Skills)
- ☐ **Level 1** (e.g. Less than 5 GCSEs at grades A*–C / 9–4, Award/Certificate/Diploma Level 1, NVQ Level 1, Level 1 Functional Skills)
- ☐ **Level 2** (e.g. Award/Certificate Level 2, Level 2 Functional Skills)
- ☐ **Full Level 2** (e.g. GCSE/O Level (5 or more at grades A*–C / 9–4), 1 A Level / 2 or 3 AS levels, BTEC First Diploma, Level 2 NVQ, Level 2 Functional Skills, Level 1 Functional Skills)
- ☐ **Level 3** (e.g. Award/Certificate Level 3)
- ☐ **Full Level 3** (e.g. 2 or more A Levels / 4 or more AS Levels, NVQ Level 3, National Diploma / Diploma Level 3, Access to HE)
- ☐ **Level 4** (e.g. HNC, Certificates of Higher Education, Teaching, Qualifications (PTLLS), NVQ Level 4)
- ☐ **Level 5** (e.g. Foundation Degree, HND)
- ☐ **Level 6** (e.g. Bachelor's Degree)
- ☐ **Level 7+** (e.g. Masters, PGCE, PHD)
- ☐ Other Qualifications
- ☐ No Previous Qualifications

Section 4.2: Highest English & Maths qualifications achieved to date

	Maths	English
GCSE (Specify Grade):		
Functional Skill (Specify Level):		

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Section 5: Employment

Please provide details of any current employment or work experience

Name of employer:

Job title:

Start date: End date:

Section 6: Your choice of course

Course Code	Course Title	Course Campus

Start date: Point of Entry:

Section 7: How are you paying for your course fees?

Please tick the box below that best describes payment: ☐ Student Loan ☐ Employer ☐ Self-Funding

Section 8: Reference

Please provide details of a nominated person who we can contact to obtain a reference

Name:

Email address:

Telephone number:

Relationship to you (i.e. tutor, employer):

Section 9: Signature

Signature of applicant:

Date signed:

☐ Confirm you have completed the Personal Statement on the last pages

Data Protection and your personal information (how we use your personal information)

Information processed in accordance with the Data Protection Act. East Sussex College Group will collect and process your personal data under GDPR Article 6e (Public Task) in order for us to carry out our public task of providing education and training.
The Privacy Policy can be found at: **www.escg.ac.uk/policies**

Please tick the following boxes if you DO wish to be contacted about: ☐ News/new courses/learning opportunities ☐ Surveys/research

ONCE YOU HAVE FINISHED YOUR APPLICATION FORM AND ATTACHED YOUR PERSONAL STATEMENT, PLEASE RETURN TO:

TO STUDY AN EASTBOURNE OR LEWES COURSE:
HE Admissions Team, East Sussex College Group,
Cross Levels Way, Eastbourne, BN21 2UF

TO STUDY A HASTINGS COURSE:
HE Admissions Team, University Centre Hastings,
Station Plaza, Station Approach, Hastings, TN34 1BA

OR EMAIL US:
helloHE@escg.ac.uk

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This form can be used to write your Personal Statement.
You can either use **THIS FORM** to write 250+ words, or attach a **WORD DOCUMENT/PRINT OUT** to your Application Form.

Office Use only	Student ID:		Unique Learner Number:	

Section 1: Personal Statement

This personal statement should include additional information to support your application. You could include details about your individual skills, experiences, and personal attributes. Focus where possible on any relevant achievements and ambitions, and how they align with the requirements of the course you have applied for.

We will also accept typed personal statements which you can print out and attach to your **Application Form**.

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