



ISSUE 11 MARCH 2022

APPRENTICESHIP SUCCESS STORIES

We would like to congratulate two of our Accounting Apprentices. Joe Court, working at East Sussex Highways and Callum Crowhurst working at Health Partners UK, who have just completed their Level 3 Assistant Accountant Apprenticeship. They both secured Distinctions in their portfolios and professional discussions and an overall Pass for the apprenticeship. We look forward to enrolling both apprentices on to the Level 4 Professional Accountant Apprenticeship.

HAS YOUR APPRENTICE LEFT?

If your apprentice has left the company before they have completed their apprenticeship it is important to stop them on your Digital Apprenticeship Service (DAS) account. It is also important that the college provide you with the correct date. The date of the last day in learning needs to be recorded rather than the last day with the company. If an apprentice transfers to another company and they haven't been stopped on the DAS, it will prevent them from continuing their apprenticeship. Give us a call on **030 300 39777** if you need further details.

DID YOU KNOW?

Many of our assessors and Tutors are off during the college holidays however our team of Account Managers, Administration, some assessors etc work full year. If you need to speak to us don't hesitate to get in touch on **030 300 39777**. The whole college is however closed over the Christmas holidays.

COVID GRANT UPDATE

If you had an apprentice that started as a new employee between **1 October 2021-31 March 2022** you will be able to claim a **£3,000 Covid Apprenticeship Grant**. If you are apprentice is not signed up by **31 March** then unfortunately you will forfeit your ability to claim the grant. If we are still awaiting paperwork to complete the sign

up, we will need this ASAP to attempt to process the paperwork in time. If you have any queries please ring your Account Manager or ring the central number on **030 300 39777**.

SUPPORTING PEOPLE INTO WORK COURSES FOR 19+

RAIL INDUSTRY COURSE

East Sussex College will also be running a series of courses for those on a low wage, or universal credit to help support people into local jobs. Attendees must also have lived in the EU for the last three years and be claiming benefits.

Do you want to fast track your career in the rail industry? Well the college are going to be running a 6-8 week course starting **21 March 2022**, from our Hastings Campus. Attendees will gain a variety of qualifications; a City & Guilds **Level 2 NVQ Diploma in Rail Engineering Track Maintenance** and a **City & Guilds Level 2 Diploma in Rail Engineering Underpinning Knowledge**, as well as a series of other qualifications.

For more information on the course please email Sussexskillsolutions@escg.ac.uk.



DOOR SUPERVISOR

14-25 March Door Supervisor Course (suitable for 18+)

For those looking to obtain a **SIA licence** and expand on their employability skills. A **Level 3 First Aid qualification** and a **Level 1 Employability Award** will be included.

To find out the full details about the course and to book email MTG@escg.ac.uk.

COURSES FOR 16+

East Sussex College have started devising courses to support employment, for those that are 16 or above. This is part of the Minding the Gaps Project. All of the courses are fully funded and will take place at one of our college campuses. Please see below for more details:

BEAUTY COURSES

24-26 March Eye Lash Extension Course, Lewes Campus

This four day course is designed to teach attendees the popular technique used by many, to enhance eyes with synthetic extensions to give the appearance of longer, thicker lashes. This will lead to accreditation and home study will be required.

12 May LED Gel Polish, Lewes Campus

This course will teach attendees how to apply gel polish and a dry manicure treatment. This treatment is popular all year round, has relatively low start up costs and suits mobile therapies and working from home.

To find out the full details about the courses and to book email MTG@escg.ac.uk



CONSTRUCTION

21-25 March CSCS, Hastings Campus

This one week course has been designed for those who want to improve their **employability skills** and gain employment in the construction industry. The Green CSCS card, is a sought after card and will give you access to work on construction sites. A **Level 1 Health and Safety** qualification and a **Level 1 Employability Award** will be included.

Further CSCS Courses

We will be running a series of two-day CSCS courses so that employees can secure their Green Labourers Card. The course may be suitable for members of staff that don't currently hold a card but need one to work on site, existing apprentices and those that have completed secondary education that may be starting with the company shortly. For apprentices, the course can count towards their 20% off-the-job training.

Spaces are limited and allocated on a first come, first served basis and are available on the following dates, at the following locations:

- **Thursday 24th/Friday 25th March - Hastings**
- **Thursday 7th/Friday 8th April - Eastbourne**
- **Thursday 28th/ Friday 29th April - Newhaven**
- **Thursday 19th/Friday 20th May - Lewes**

For more information including course content give us a call on **030 300 39777**.

WHAT COURSES DO YOU NEED? ELECTRICAL VEHICLE COURSES

We are currently doing some market research to find out the interest in electrical vehicle courses, running from our Eastbourne Campus, at East Sussex College. Due to the high voltage seen in electric vehicles, they fall under the Electricity at Work Regulations 1989 and therefore the employer must ensure that "Employees must be trained and instructed to ensure that they understand the safety procedures which are relevant to their work and must work in accordance with any instructions or rules laid down by their employer and directed at ensuring safety." Therefore, employees should be trained up to work on electric vehicles. Furthermore, from 2030, all new cars to be sold in the UK must be electric.

We will be looking to potentially run the courses below if demand is there:

- Level 1 Award in Introduction to Electric and Hybrid Vehicle High Energy Systems (1 day course)
- Level 2 Award in Safe Maintenance of Electric and Hybrid Vehicles (2-day course)
- Level 3 Award in Component Removal and Replacement in Electric Vehicles (3-4 course)
- Level 3 Mobile air conditioning/ refrigerant handling (3 day course).

WORK EXPERIENCE

We are currently looking for construction employers that would be happy to offer work experience, to a full-time student. The best students will be selected in areas such as carpentry, plumbing and painting and decorating etc. If you are able to accommodate a student, for a week between **25 April- 27 May 2022**, then please let us know on **030 300 39777**.

GUILD OF BRICKLAYERS COMPETITION

We are pleased to announce that three of our existing Bricklaying Apprentices have been entered into Guild of Bricklayers regional competition for the Southern section. This will be taking place **31 March 2022** and we will wish all our entrants the best of luck.

SAFEGUARDING PHONE NUMBERS

As a reminder we have a Safeguarding Team based at all of our main campuses. If you feel like your apprentice is at immediate risk or danger or harm, then please call the Safeguarding Emergency Number for your apprentice's closest campus and/or where they study. The Safeguarding Team operate **Monday-Friday, 9am-5pm**, term time only. Of course, if it is an issue that requires emergency services, then please contact them accordingly.

Further Safeguarding and Prevent details can be found via the [link](#).

Eastbourne: 07980 049312

Hastings: 07848 442081

Lewes: 07823 668772

The Apprenticeship Team
Apprenticeships@escg.ac.uk
030 300 39777

