

East Sussex College Group Board

Title of report	Reviews of effectiveness for Committees
Status	Public
Summary including background and purpose	<p>The Board views self-assessment as an ongoing process that is made up of different activities to inform a holistic view. Section 10 of The Code of Good Governance for English Collegesⁱ, which the Board has adopted, describes how self-assessment should take place and the Search and Governance Committee lead on this process.</p> <p>All Committees completed a survey monkey reflecting on the extent to which the Committee has met its terms of reference and is fit for purpose. This also includes an annual review of the Committee chair. This process works well to provide evidence of committee effectiveness and highlights areas for further work.</p>
Key points (+/-) for board information	<p>All committees carry out this work at their last committee meeting before the summer term with outcomes reported and approved at the June Board meeting.</p> <p>The outcomes of reviews will be used to inform items such as:</p> <ul style="list-style-type: none"> • Cycle of business • Terms of reference • Membership of committees • Frequency, timing and location of meetings <p>There have been no concerns reported. Self-assessment of the Chair has been positive. Membership of committees is agreed as appropriate with some recommendations going back to the Search and Governance Committee for action. Committees agree that their terms of reference and remit is fit for purpose.</p>
What happens next	<p>Any agreed actions emerging from the review of effectiveness are incorporated into the terms of reference and cycle of business for the Committee.</p> <p>The Remuneration Committee will carry out its review of effectiveness in the Autumn term.</p> <p>The Capital and Infrastructure committee has not yet carried out a review as it is recently established.</p>
Financial implications	
Risk implications	See terms of reference
Equality and Diversity	See terms of reference
Implications for learners including Safeguarding	See terms of reference

Appendices	Results from the Review of Effectiveness survey for all committees are available on request from the Director of Governance.
Lead officer	Chair

ⁱ <https://www.aoc.co.uk/funding-and-corporate-services/governance/governance-resources/code-good-governance-english-colleges>