**Eastbourne Local College Board**

**AGENDA**

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| Date | 10.11.20 | Time  | 3 – 5 pm |
| Venue | Via Zoom: <https://us02web.zoom.us/j/7338923825?pwd=eDl1aW1KdFNXQmtYV3Fkek1GZGJmdz09>Meeting ID: 733 892 3825Passcode: Brighton24 |
| Chair | Joanne Rogers |
| **Membership:** Joanne Rogers (Chair), Andy Thomas (AT), Debbie Owens (DO), Duncan Kerr (DK), Helen Nichols (HN), Huxley Knox-Macaulay (HK-M) (from item 4), Josh Babarinde,OBE (JB), Keith Ridley (KR), Kris Hayter (KH), Leo Hunnisett (LH), Sam Skevington (SK), Stephen Holt (SH)**In attendance**: Rebecca Conroy (RC), Jo Folwell (JF), Tim Hulme (TH) |
| **Apologies:** Leo Hunnisett, Debbie Owens and Andy Thomas |

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|  | **Item**  | **Action** | **By Whom**  |
|  | **Apologies and welcomes to all**  | The Chair welcomed everyone and congratulated RC on her appointment as ESCG, CEO/Principal. The members introduced themselves and their roles within the Eastbourne community.New members to the Board are as follows: Kris Hayter, Vice-Chair EB Hospitality Association; Jo Folwell, Assistant Principal ESCG, Eastbourne and College Ofsted Nominee; Laurence Collier Head of Curriculum at Eastbourne; Josh Babarinde. OBE – former student - class of 2011! London Businessman, social enterprise work, entrepreneur; Helen Nichols, chartered architect, consultancy research and development – Helen joined central government in 1981 and has worked with many local change programmes; Debbie Owens, local businesswoman/resident |  |
|  | **Declarations of Interest**  | There were no declarations of interest. |  |
| 1.
 | **Update on the emerging estates strategy for Campus**  | The Chair welcomed Tim Hulme, Executive Director Resources and Organisational Development. Tim spoke to a presentation on the transformation strategy for the College group. The focus was on the progress of the 3 main College sites.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ It was noted that digital transformation is continuing at speed during the pandemic. Digital sits within TH’s portfolio and JR would like to invite TH to a future meeting to discuss this. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_REDCATED RC confirmed that the strategy will be presented to the Transformation Committee next week for sign-off then shared with staff. The Board will be kept updated. The Chair thanks TH for his input and invited the Board to contact RC and/or TH if they would like to share their expertise, offer advice, or ask any questions. |  |
| **4** | **Guest Speaker**Kristian Hayter, Vice Chair, Eastbourne Hospitality Association (EHA) | KH spoke to the attached presentation and a summary of the points covered are as follows:* EHA – Who We Are
* Key Tourism Stats
* Impact of COVID
* Looking to the Future

EHA would welcome opportunities to work in partnership.RC confirmed that the need for staff in the industry to be multi-skilled, aligns with the College’s curriculum development and career families and the subsequent development of broader skills. **RC** will connect KH with Dan Shelley, Executive Director, Strategic Partnerships and Engagement, with a view to putting some short programmes in place.**RC/JF** to consider the opportunities detailed in KH’s presentation, summarised below:* Marketing
* Work placements
* Jobs seminar
* Peer workshops
* Upskilling/training
* Linking with the EHA Inspection Programme
* Linkage with the International Team

SH provided a very positive testimonial about his partnership working with the College over the past 18 months and recommended others do the same.  | RCRC/JF |
| **5)** | **Minutes of the meeting 11th May 2020 and matters arising** | The minutes of the meeting dated 11.05.20 were accepted as a true and accurate record. |  |
| **6)** | **Local Board update**  | Jo Folwell, Assistant Principal, Eastbourne spoke to the paper and provided a campus specific COVID update as follows:* 6 students have tested positive – 2 of which were at the start of term so had not been onto campus and for the other 4, sufficient time had passed since last being on campus, meaning no action was needed.
* Notifications of symptoms: 15 further notifications have been received since the paper was circulated demonstrating that the COVID response measures in place are having impact.

The Chair thanked JF for her comprehensive report and following questions from the Board, the following actions were noted:**Actions arising from the Local Board Update:*** Overall outcomes for Eastbourne: compare the outcomes with other local FE Colleges and local smaller providers.
* University applications: ascertain whether we are seeing a dip in applications and what additional measures might be put in place.
* Student Survey satisfaction levels (pages 9 and 10): unpick the reasoning behind the lower scores for A Levels and media and bring back to the next Board.

RC confirmed that work over the last 3-4 months, has been student focused and reported that the College has invested in Accelerator Tutors funded by a small Government grant. In addition, effort has been put into supporting the wellbeing of teaching staff The Chair thanked RC and the team for their hard work during this challenging time. | JFJFJF |
| **7)** | **New Terms of Reference confirmed**  | The Terms of Reference were agreed. |  |
| **8)** | **‘The Big Ask’** | The College is reaching out to local communities more broadly and would like to explore ideas around how we can provide exciting opportunities for students in these challenging times.* SH updated the Board on activities including an AV project, a Christmas Youth Market (COVID restrictions permitting) and YouTube Christmas advert.
* HN recommended the Fire and Rescue Community Resilience Team and a speaker from LIAISE around Loan Shark Awareness. **RC** to take this forward.
* **JB** will make a connection with one of the Trustees of the Towner with a view to working collaboratively.
 | RCJB |
| **9)** | **Any other business** | No matters raised. |  |

Future meeting dates:

Tuesday, 09.03.21, 3 – 5 pm

Monday, 17.05.21, 3 – 5 pm