**Eastbourne Local College Board**

**MINUTES**

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| Date | 25.11.21 | Time  | 2-3.30pm  |
| Venue | Tour Meeting Point - Eastbourne Reception  |
| Chair | Graham Cook |
| **Membership:** Graham Cook (Chair), Becky Cooke, David Thomson, Andy Thomas, Annie Wills, Debbie Owens, Duncan Kerr, Hannah Cheeseman, Helen Nichols, Joanne Rogers, Josh Babarinde, Keith Ridley, Kris Hayter, Lisa Gillette, Richard Garland, Sam Skevington, Stephen Holt**In attendance**: Rebecca Conroy, Jo Folwell, Tim Hulme and Mark Wardle, Sue Dare, Educational Consultant |
| **Apologies:** Rebecca Conroy,Becky Cooke, Kris Hayter, Richard Garland, Debbie Owen and Duncan Kerr |

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|  | Item  | Action | By whom |
| 1) | Tour of Sports Centre, New Science Labs and SEND area. | The Chair thanked Tim Hulme (TH) for his time and TH invited the Board members to contact him at any time for a more detailed tour of the campus: tim.hulme@escg.ac.uk |  |
| 2) | Apologies and welcomes to all  | The Chair welcomed those present and introduced himself: Graham is a member of the main College Board of Governors and a former student with a background in local government. |  |
| 3) | Declarations of Interest  | None received. |  |
| 4) | Minutes of the meeting 17 May 2021 and matters arising | The minutes of the meeting held 17 May 2021 were agreed as an accurate record of the meeting.Matters arisingIn Rebecca Conroy’s absence (due to the current Ofsted inspection) it was noted that the following item will be carried forward:Destinations and WEX: **RC** to provide an update on the dialogue between the West Rocks Hotel and the College. | **RC** |
| 5) | Local Board Update *Quality, Recruitment, new A Level offer, partnerships, good news, work experience & enrichments.*  | Jo Folwell (JF), Assistant Principal, Eastbourne, presented the key points arising from the Local Board update. In summary:* Key quality focus.
* Recruitment
* New Curriculum Planning to include looking at transition programmes. It was noted that there are possible opportunities for BTEC quals where there is no T Level. There is scope, based on student demand, for A Levels in Eastbourne including a return to offering creative subjects to be able to offer a mixed programme.
* Partnerships - Annie Wills confirmed that the Training Hotel partnership is a live project, and the View Hotel has been identified.
* Good News
* Work Experience and Enrichment

The above is a summary and full details are included in the Local Board Update, attached to these minutes.The Chair invited questions and below is a summary of the responses:JF confirmed that the College is engaging with students who are currently not enrolled and is working on a College offer on a case by case basis with the Youth Employability Service (YES).Following the announcement of the departure of the University of Brighton from Eastbourne, the College will be looking at opportunities to grow its Sport offer.Keith Ridley advised of the excellent way the students accounted for themselves at recent events. JF confirmed the College is intending to host a further recruitment event in May and noted that Annie Wills would like to attend.**JF** will provide further information on the T Level placement at Forest School.JF confirmed the promotion of the A Level offer which includes:* Open events
* Focused advice sessions and the building up of relationships with local schools
* The value added for the Eastbourne

A Level offer is in the top 10% of the country – the College is using this in its promotions.The following challenges in the promotion of the A Level offer were noted:* Work is required on the College website to promote clearer messaging
* The Eastbourne campus perception is poor
* The promotion of A Levels compares poorly to the vocational offer in both external and internal publications.

**JF** will undertake independent research to identify where the College’s reputation is currently.As an ex-student of A Levels, Josh Babarinde, expressed a keen interest in the rejuvenation of the A Level offer at Eastbourne and offered his support. | **JF****JF** |
| 6) | Updated Local Board Terms of Reference | The updated Terms of Reference were noted.The Chair highlighted that Local Board minutes are shared with the Curriculum & Standards (C&S) Committee, and this is an opportunity for the Board to feed into C&S. |  |
| 7) | Capital Development Board Update  | It was noted that the requirement for a College Estates Strategy was a condition of merger. TH shared, for the meeting only, the Eastbourne Campus Development Masterplan Proposal.Timeline: * Planning by September 2022
* Commence construction late 2023
* Completion 24/25

It was noted that the development will afford significant apprenticeship opportunities |  |
| 8) | Any other business | None |  |

**Attached**

Local Board Update

***Future Meeting Dates***

*03.03.22 and 15.06.22*