

Lewes Local Board Committee - Minutes

Date	13/06/2022	Time	4-6PM
Venue	Lewes Campus		
Chair	Gill Short		

Membership: Gill Short, Charlie Dobres, Sarah Pringle, Penny Shimmin, Ashley Price, Tony Smith, Peter Chivers, Angela Smith, Sarah Hinks, Amelia Tradewell, Sam Warrington and Alastair Ewen (student reps) Kerry Smallhorne and Nigel Ryan (Staff reps)

In attendance: Mark Watts (Assistant Principal); Mark Wardle (Deputy CEO & Principal)

Apologies: Nigel Ryan, Amelia Tradewell & Sarah Hinks

	Item	Action
1)	<p>Apologies and welcome</p> <p>Apologies were noted from Sarah Hinks, Amelia Tradewell and Nigel Ryan.</p> <p>Rebecca Conroy attended the start of the meeting to thank Tony Smith and Sarah Pringle for their time on the Local Board and wished them both the best for the future.</p> <p>Gill Short welcomed Laura Staffa, Marketing Manager from Hanover Displays. GS is hoping Laura will join the Local Board.</p>	
2)	<p>Declarations of Interest</p> <p>None declared</p>	
3)	<p>Minutes of the meeting 22 November 2021 and matters arising</p> <p>Minutes were agreed with a slight amendment.</p> <p>Sarah Hinks is a Governor at Priory not Sarah Pringle.</p> <p>Matters arising</p> <p>Travel to college will be added to the next meeting's agenda.</p>	
4)	<p>Lewes FC and ESCG Partnership</p> <p>Lewes FC presented to the board. A copy of the presentation will be circulated with the minutes.</p> <p>Maggie, Chief Executive at Lewes FC started the presentation by advising the Board that Lewes FC has been around for 137 years and has the 2nd longest football pitch in the country.</p> <p>Lewes FC is in community ownership and has been now for 12 years.</p>	

5 years ago, the club decided to split revenue equally between its Female and Male teams.

Lewes FC would love to progress the relationship with ESCG and progress developing young people, improving professionalism and lifelong learning.

Lyn, General Manager at Lewes FC advised the board on 3 key points on where they feel the college and Lewes FC can work together.

Developing young and lifelong professionals

- Providing work experience/practical opportunities to ESC students
- Offering ESC adult learning / lifelong opportunities to players in support of their dual careers
- Lewes FC experts offering courses/workshops on a range of topics
 - wellbeing/ leadership/ football analysis
 - inclusive for players and students to learn together

Sharing expertise and resources

- Coaching the ESC team (including coaching by our 1st team women's players)
- Lewes FC professionalises set up with shared use of facilities
- Secure, independent living opportunities for young players living away from home for first time

Co-learning opportunities (e.g. cooking classes)

3 Building the Lewes community ecosystem together

- Connecting and sharing networks and communities for mutual benefit (e.g. local business breakfasts, fans/owners/attendees for college courses)
- Communications and marketing collaborations
- Public launch of partnership

Kelly, Sporting Director spoke to board regarding the future vision at Lewes FC and expressed how sports and education should go together hand in hand.

Developing Lewes as a sporting hub

- High performance centre
- Potential girls academy
- Community well-being initiatives
- Brighton collaboration for elite women's facility

Strong Lewes ecosystem

- College, club, players, staff, vets teams, junior teams
- Developing high performing humans together
- Shared expertise, passion, and opportunities for our communities

Kelly commented that to partner together to achieve this as a true partnership which would be beneficial to us both in building the college, students, and professional people.

Q. GS asked when the launch is expected to happen.

A. No date in mind yet, possibly the summer. Still need to work out what is going to work.

Q. SP - Links between Lewes FC and the College on offering sport and education together.

A. Looking at an academy for ages between 16-23. Have been looking into this for the last few years at different academies. Still trying to figure out what they want to do. Still are dependent on requirement from the FA. We want to make sure students are

	<p>educated in what they want to do as every player is different. We are trying to build an organisation that is dual career for our players.</p> <p>CD advised that four years ago they did have an academy which didn't work. He expressed how now he feels this could be the time to make this work.</p> <p>TS commented that from a school perspective they would welcome a wider career opportunity within football and the opportunity for young people to do extra curriculum activities. We have a number of very talented footballers and to have players coaching would be a great natural progression.</p> <p>AP commented that the chamber would be happy to help in getting stronger links with business.</p>	
<p>5)</p>	<p>Student Update – Studying A levels at Lewes</p> <p>Sam Warrington advised that overall, the experience has been positive. Teachers have been great with providing a safe space, talking, and helping with any issues.</p> <p>Students are happy with the campus, location, scenery and access to travel.</p> <p>Progression week was also very well received and incredibly good, received lots of helpful tips. Alastair commented that workshop during tutor time would be beneficial, e.g. Career progression workshops. MW commented that this is planned to begin from September.</p> <p>Alastair Ewan pointed out a few points on what can be improved.</p> <p>Exams, some teachers are changing exam dates last minutes and only giving students a couple of weeks to revise which is causing unnecessary stress and anxiety to students. George Hedges advised that he was not aware of this and will look into this matter as it should not be happening.</p> <p>GS asked regarding the canteen, issues have been improved.</p> <p>George Hedges introduced himself as Head of Curriculum at Lewes and presented to the Board on A levels. Presentation will be included with the minutes.</p> <p>Lewes campus was designated as the A Levels Centre of excellence receiving a ALP score of 2 which has put Lewes in the top 10% in the country.</p> <p>GH felt that Lewes was missing identity within A Levels. Working with Marketing they have created an identity, brochures showing more personality and 10 families that naturally go together. Attached is the knowledge and understanding of career paths demonstrating where these studies will lead too within the families. All subjects will have links into potential career pathways.</p> <p>The A Level centre has been updated with all new signage and material which has been very well received and we are looking at progressing this to the rest of the Lewes campus, Eastbourne, and Hastings.</p> <p>The new A level brochures were well received at the last open event, and we are looking at combining these into one booklet which will have all 10 families in it.</p> <p>We have introduced a communication system within Lewes called Air Tame, large screens across the campus with useful information for students, exam timetables, Key assessment sessions with QR codes to send them straight to the appropriate page.</p>	

	<p>Progression Week, we managed to hold 75 individual talks and workshops in 4 days, delivering useful important targeted information. The focus for the 1st years is progression into the next year at the college. For both year groups there were workshops on CVs, student finance etc.</p> <p>We are planning to introduce targeted workshops and talks every term.</p> <p>The Enrichment Programme, series of different organisations who came in to give talks and workshops, running enrichment programmes, clubs and societies throughout the week linked to the website. This is the first year of doing this and it was successful, and we are now working on the next one.</p> <p>GH commented that it has been a highly successful year and feedback has been very positive.</p> <p>KS had some student feedback. Student survey needed to be more targeted to subject specific, as it was hard to complete the survey. Mark Wardle advised doing it this way can make it students need to complete the survey several times, is something they are looking at.</p> <p>Opportunity for students to have a curriculum review with their teachers, informal conversation. GH advised he was happy to take that forward.</p>	
<p>6)</p>	<p>Local Board Update</p> <p>Mark Wardle explained how targets for attendance and retention were ambitious. Targets were not achieved linked to post pandemic. 110% increase in our engagement with wellbeing. In Lewes alone 268 students presenting issues with depression and anxiety, this is a daily challenge with students' ability in being in college, committing to lessons and staying on courses. Hard to compare data from the last couple of years.</p> <p>Actions planned for September, Curriculum pathways will be introduced to improve options for students and at risk of withdrawal, example pathways at Lewes and Eastbourne.</p> <p>Working with the Student services team and withing the Wellbeing teams having an attendance role to ensure timely chasing takes place and tightening up are reporting process across all campuses.</p> <p>Have a more robust exit interviews so we understand more why students choose to leave.</p> <p>Mark Wardle advised that we need to be ready for another full Ofsted visit in 2 ½ years.</p> <p>New Leadership Changes</p> <p>Donna Harfield – Vice Principal for Business Development Kym O'Mara – Vice Principal Student Experience Lucy Mitchell – Assistant Principal for Hastings Jo Folwell – Lead on Quality, English and Maths, T-level and EDI. Keith Thompson – Director of English and Maths Ruth Angel – Director of Inclusion</p> <p>A Chief Operating Officer is being recruited to join the Executive Team.</p>	

	<p>A new Assistant Principal for Eastbourne is being recruited.</p> <p>Recruitment Update</p> <p>Numbers are good, currently 9% higher than 21/22.</p> <p>Engagement is good with parents and data is also looking positive. Trying all we can to get a higher percentage of 1st years. Indications are showing that we are on track.</p> <p>Internal Progression</p> <p>This is going well but still have more work to do. 1613 have been processed and aiming for a further 500.</p> <p>School liaison activity is now focused on year 9 and 10. Most students came to the Lewes Opportunity Day, over 100 students attended and received advice and guidance about future careers from the college and external employers. The event went very well and planning to do a further four next year.</p> <p>SP & TS commented after Christmas and early spring would work well.</p> <p>M-Tech solutions coming online to work in our digital area. Working hard with companies to start supporting our courses. T-Levels from September HSC, Business Administration and all current BTEC/NCFE vocational pathways.</p> <p>T-levels Digital pathways needs improving and looking at.</p> <p>Q. AS asked how do we benchmark and understand what didn't work.</p> <p>A. Mark Wardle explained it's hard to compare from the last couple of years due to covid. DFE will be publishing data again based on this academic year and next year and data should be published next January. We will also be looking in the next 3 months through a comprehensive cycle of analyses and self-assessment to make sure we understand all our data.</p> <p>We need a curriculum offers that are unique and appealing to students and have partnerships with employers to bring the offers to life.</p> <p>Learner Voice</p> <p>Wi-Fi still an issue by Chemistry area on the campus.</p> <p>Seating is also still an issue around Chemistry area.</p>	
7)	<p>Adult Education Development</p> <p>AEB courses, last month in Lewes we added an additional 33 adult courses.</p> <p>Mark Watts advised how we need to make sure we are getting this offer right at a time where many adults are looking to retrain. Mark Wardle expressed how he would like to see the college be open more and to offer adult education. We need to ensure that we are meeting the needs of adults and our local communities.</p>	

	<p>GS asked about Morgan Music Company. Mark Watts advised that they are a company that will be coming in to help run adult music courses and recreational activities in the Performing Art Centre.</p>	
<p>8)</p>	<p>Capital Development Update</p> <p>Exec bringing final recommendation to the July Board.</p> <p>Project manager from Council helping with the project to make sure we are getting professional advice that we need on the disposal of the land. Three pockets of land that we need to make a decision on and how much to dispose of and to still ensure we have the facilities to deliver our offers.</p> <p>Working closer with Wilmott Dixon and getting close to finalising our proposal ready for July.</p> <p>This is our opportunity to ensure the college is fit for the future.</p> <p>UTC/Newhaven</p> <p>Mark Wardle advised that the Lewes District Council wants us to be a key partner in the UTC, we need to decide how much of a partner we can be. Working with a consultant to help develop a business plan. Definitely a role in Green Technology and looking at offering for 16-19 Marine Science and Marine Engineering. We do not want to replicate what we do already, needs to be something different.</p> <p>SP Commented that the offer that will be in Lewes for our 14-16 from September is looking good and would be great if something could also be offered in Newhaven.</p> <p>MW Confirmed that the offer will definitely continue in Lewes. The offer in Newhaven we have to make sure we get right, and it needs to be special and unique.</p> <p>PS Commented that there is an interest on how the college will link with Marine Science and Green Tech. It is a specialist market and is exciting and would complement with Lewes nicely. We need to bring the excitement to Newhaven.</p> <p>TS commented that this is an exciting provision and its an important opportunity to be created.</p> <p>GS commented that It is important to work together in partnership.</p>	
<p>9)</p>	<p>Local College Member Feedback on Community and Opportunity</p> <p>CD commented that he is excited of the future partnership between Lewes FC and ESCG. CD also commented on that it would be interesting to have a Young Business School to teach students on how to start their own business.</p> <p>PC commented that he runs an enrichment programme called Future Creative, around talking to employers asking what skills they are looking for. PC has been working with NHS, DWP and RSA on pathways into learning. Would like to link this with the college and others.</p> <p>AP commented that in 2019 they were having discussions on businesses coming in to talk. Extremely interested in renewing this and getting stronger links from the college and also into business for apprenticeships etc.</p>	

	<p>KS commented that she liked the idea about the college being open more, we need to get Lewes back into the college. College needs to be a functional place for the community. Getting the adult community back into the college will help with reputation and student recruitment.</p> <p>SP advised that Y10 will be going to the Seaford taster day for the first time this year.</p> <p>PS advised that she would like to work with the college to help people get work who are disadvantaged with long term conditions and disabilities who will find it difficult to get work. Would like to work closely on this.</p> <p>GS said a final goodbye to both Tony and Sarah and wished them both good luck for the future.</p>	
8)	<p>AOB</p> <p>No other business.</p>	

Next Meeting

TBC