**Lewes Local Board Committee - Minutes**

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| Date | 19/05/2021 | Time  | 4-6PM |
| Venue | Online - Zoom |
| Chair | Gill Short |
| **Membership:** Gill Short, Charlie Dobres, Mike Ellicock, Sarah Pringle, Penny Shimmin, Tony Smith, Nathan Newnham (student rep), Amelia Tradewell (student rep) Kerry Smallhorne and Nigel Ryan (Staff reps)**In attendance:** Dan Shelley, Executive Director Strategic Partnerships and Engagement and Lewes Exec Lead; Mark Watts Assistant Principal Lewes; Mark Wardle, Deputy PrincipalPeter Chivers Brighton Dome and Festival |
| **Apologies: Mike Ellicock & Nathan Newnham** |
|  | **Item**  | **Action**  |
|  | **Apologies and welcome**Apologies were noted from Mike Ellicock and Nathan Newnham.Gill Short welcomed a new member to the Local Board, Peter Chivers, subject to formal Board approval in July Mark Wardle introduced himself as the new Deputy Principal of ESCG. Introductions were made between all the members of the group.Ashley Price introduced himself as the Secretary of the Lewes Chamber of Commerce. |  |
|  | **Declarations of Interest** TS noted that he is Headteacher of Priory School and a parent of a student at ESCL. SP noted that she was Headteacher of Seahaven Academy. CD noted he was a director a Lewes FC. |  |
|  | **Minutes of the meeting 8 March 2021 and matters arising****School insight work**DS explained how we have commissioned an FE insight expert called Chalk stream to do insight work. 30 Headteachers were asked for feedback about the last 3 years and how we can improve our reputation with our school colleagues. The report has been positive and helpful in advising what key areas we can quickly turnaround, including how to improve communications between us and headteacher, revamping the website, making sure what is in the prospectus is linked to our website. DS did advise that we are currently in the process or redeveloping the website separating 16-18 offer from adult. From June we will have an adult only website as well as 16-18.Youth HubNo update on Youth Hubs currently. PS advised that herself and Dan have been working recently with SCDA and CXK, could be good partnership potential.Year 10 and 11 Transition 3 weeks of activities planned to start from 7th June, mainly online due to covid. Be campus based and curriculum course based, google classroom per course with a range of activities for applicants. Open for all year 11s, newsletter going out to headteachers. Get to know days should be face to face. Year 10, 3,500 coming to our campuses for tester days.  |  |
|  | **Guest slot****Ashley Price Secretary of Lewes Chamber of Commerce**Ashley Price outlined the work that the Lewes Chamber does and shared their key priorities, Promote, Support & Represent.The introduction presentation of the Lewes Chamber of Commerce will be circulated with these minutes.Q&AQ. Gill Short asked regarding all the empty shops on the high street which have been affected due to Covid, is this something the Lewes Chamber are trying to invigorate?A. Ashley confirmed that they have in the past looked at getting permanent businesses in those unit’s or temporary pop ups. Trying to find out who the landlords are can be challenging to get permission to have pop ups in those units. It is something that they are now relooking at.Q. Tony Smith - Priory school is very grateful to all the business that offer work experience placements to our students. Tony advised that he feels Priory and Lewes Chamber could work more closely together on the Gatsby Benchmarks to help with challenging meaningful encounter with an employer. Tony would welcome to work closer with the Chamber on this. A. Ashley advised that before Covid they were working with Priory and Lewes Old Grammar school regarding having students doing work experience with employers. Now things are better Lewes Chamber will be relooking into it. Once employers understand they will be welcoming. They are just restarting will not have the capital and having a student would be just the thing they need. Gill Short commented that students want proper work based projects. MW explained the new Skills plan which is attached to courses. 45-50 day industrial placements. There is a video explaining the opportunities. Students are highly skilled and is a fantastic opportunity for both students and employers. Work with TS and SP on this to consider other opportunities, pathway through school to Lewes Chamber. Brand new T Levels coming online, employer will be responsible of signing off a large part of the qualification.DS advised it could be something we could do collectively to bring employers together. Could do something different and more employer focused and work with local feeder schools. Aim for next academic year.There is a Newhaven, Peacehaven and Seaford Commerce Partnership and it was suggested that we include them in this discussion. DS/MWat to take this forward.  | Action DS/MWat |
| **5)** | **Strategic Plan consultation presentation**Dan Shelley outlined the strategic plan for the next three years.The presentation will be circulated with the minutes..This is a 3-stage phase, we are currently in stage 2 and is due to be signed off by the Governing Body after the consultation. Planning to have campus specialisms. We are still going to be a general college and will continue to offer a wide range of courses. Key area that will be covered at each campus - **Lewes Campus –**A level centre of excellenceArt digital designAnd performing ArtsBusiness services and to grow adult prevision. Special Education Needs and disability (SEND) provisionTo do this we need to invest in our Lewes Estates Strategy. By the end of the week we should hear if we have been successful in a £9 million grant. If successful, this will enable us to refurb current site and add a new 3 storey entrance building.**Newhaven –** Construction Engineering and logisticsAdult skills trainingEstates. Currently in discussions with Lewes District Council and other stake holders regarding potentially being able to move into the UTC site. Could be an option for us within the next couple of years which could provide us with the opportunities to have Construction and Engineering at Newhaven.**Eastbourne –** Health ScienceSport ScienceConstructionBusiness and the visitor economyArtDesign and performanceGrowth in Adult SkillsSpecial Education Needs and disability (SEND) provision.Already Invested £1.2m this year. Re-developing Eastbourne Sports Park and relocating A-levels into the main building. By the end of the week we should hear if we have been successful in a £8 million grant which will enable us to create a new building within the college.Hastings – Art & DesignBusiness and the Visitor EconomyEngineering, Significant growth in Adult SkillsSpecial Education Need and Disability (SEND) The College has submitted a £3m town deal bid to create a Green Technology Training Centre at Ore valley.The Consultation through a Virtual town hall is being launched 21/05.A virtual space has been setup so people can visit and able to go to each campus. You will be able to read in your own time about the college and be able to give feedback. This is a great way for a range of people being able to give feedback and we can then gather that feedback. Open until the end of June for feedback.Q&ASP asked if we had any data of students who would be happy to travel out of town to a specialism instead of staying closer to home.DS, yes, we do have data, A Level offer in Lewes benefits from Eastbourne students traveling to Lewes, partly to the smaller A level offer in Eastbourne. There are individual pockets of students travelling because of the specialisms. Do we have data to share of where Lewes students have applied to go. SP, have you had to plan around it? Sense of students being put off by a larger distance, has distance stopped being part of the equation? Yes, it has. USPs on each campus, enables us to develop pathways and to include higher education and adult provision.L2 core provision will continue to be offered across each campus and for SEND.Amelia commented that she travels from Hamden Park to Lewes, there are many students that she knows that travel to Lewes due to more A levels being offered. CD asked will there still be sport prevision at Lewes. All three campuses will offer sport, Eastbourne will be more Sport Science. Sport in Lewes will be more Personal Training, T Levels Health and Fitness & Academic A level PE. MW advised regarding the new Gym. New fitness gym will be below the current gymnasium which will become the new fitness gym. New gym will be possibly in conjunction with Wave and also having our own gym on site as a commercial gym. Discussions on this are already happening. KS mentioned how good it will be to get our own dynamics as a college again. We have lost the identity of each campus. Bringing this back will make each campus individual again which will be good for staff and students.PS commented regarding the flexible offer in Newhaven. No news on the town deal yet. DS commented regarding the town deal and how they are working with Brighton and Hove buses who are establishing a hydrogen depot which means we would have a hydrogen fuel cell training centre in Newhaven. PC commented on how he loved the virtual town hall, great way to get people in. Specialism very exciting, be good to test the generic performing arts to bring students in, be interesting to see what they say under the performing art umbrella. The online consultation can be found here: <https://east-sussex-college-consultation.virtual-engage.com>  |  |
| **6)** | **Local Board update** Covid opening update (including H&S and Safeguarding) 0 cases since we have been back. Masks no longer need to be worn but can be if staff or students wished to.Predicted AchievementTAG process and timelines, deadline 28th June for Curriculum to have all grades in and will be marked over half term. TS and SP confirmed their process is similar. Good year for predicted achievement.KS commented that it has been a difficult year, we have been understating of what people are going through and flexible. We have had HE teachers who are very different and have been impressed on the style of teaching and how we teach, they commented on what a great way to get the students ready for university. Classroom teaching to online, we have shifted with the times and have supported teachers well. Application and offer reportApplications for Lewes are up. The college is having an external quality review for SEND across all three campuses happening Oct-Nov. This will help advise us where we need to improve in our support areas. GS advised MW that it would be good to have a programme of curriculum visits before half term in the Autumn Be good to get dates in the diary for the year. GS asked the board what time of year would be most suitable to do the curriculum visits.SP & MS advised around October & November. PC advised March and November. PS commented that a timetable would be helpful.CD advised more notice the better. GS commented to MW that a schedule for end of year shows would also be very helpful. Safeguarding / Mental Health policy / WellbeingMW commented on how the new wellbeing platform will help all adults, staff and students within the college.Local stakeholder engagement updateDS has been working with PS developing a community renewal fund application. We will be piloting modular L3 and L4 provision for adults. Also been working with Boutique Modern, a modular construction company in Newhaven. Recruiting local people like female returners, long term unemployed etc.  |  |
| **7)** | **Feedback from Local Board Members**StudentAmelia commented that the building works haven’t been too disruptive, little issue with the common room but all ok now. Film and Book Society is great, other students enjoying it too, Thorpe park trip, excited to go. We have a Mock exam timetable which is good and helpful. Amelia is glad to be back in college, online learning was ok but easy to get distracted. Pleased not to be wearing masks on campus anymore. GS asked regarding student elections, DS advised will be early in the new academic year. Staff Nigel advised on a fellow student who is starring in a series on NetflixPhotography student has won landscape photographer of the year award. 8 years running we have had winners. Preparing for taster days and get to know you days, should be face to face and college tours filling up for all campuses.Kerry advised that the three staff Governors had the opportunity to talk to Rebecca Conroy and raised with her on what the board does and how staff Governors can raise issues. This should allow for staff to have another way to raise awareness. The discussion opened lots of different things, college staff, reputation etc. KS commented that they felt very listened too. TAG have been given the responsibly of everything. We have had UAL communication throughout, meetings with MW and HoCs. KS commented that It has been tough, but we want the best for the students, this year has been better than last year. Local Board members Charlie updated that the football club has come out ok financially, thanks to the Furlough scheme and grants. The women’s team has continued playing. Introducing ownership, want to increase the ownership to 4000, will be good for the football club and town. Anyone can buy a share of the football club. Want to revamp the Support and Save scheme to help boost the local economy.  Peter thanked the board for the invitation to join the board. Been great working with the college. Joint Kickstart placement starting with ESAM. Music service perspective, back in 90% of the schools teaching face to face. Contemporary offer in schools is a priority, College in Eastbourne, Lewes and Brighton. Hope to continue with the holiday activity fund. Feedback from students was positive, hoping to run them all summer in Lewes, Bexhill and North of the county.  |  |
| **8)** | **Topics and guest speaker for next meeting**Safer/Green travel on/around Mountfield Road Cycle Lewes & Living StreetsEstate updateAny ideas please let Gill Short know. |  |
| **9)** | **Any other business**Virtual and face to face but also be good to try blended meetings if all can’t attend in person. Continue with the time 4pm-6pm.GS asked Mark Wardle if the three local boards are very different. MW agreed to feedback on the three local boards. | MW |
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