

Lewes Board Committee Draft minutes

Date	11 June 2018	Time	15.00
Venue	Conference Room, Cliffe Building, Lewes		
Chair	Ian Jungius		
Membership: Ian Jungius (Chair), Emily Beer, Gill Short, Tony Smith			
In attendance: Fred Carter Principal - Lewes, Dan Shelley EDSPP			

	Item	Action
1)	Apologies Emily Beer sent apologies.	
2)	Declarations of Interest <ul style="list-style-type: none"> Ian Jungius declared an interest in Item 4. Tony Smith declared that he is the headteacher of Priory School Gill Short declared that she is a governor at The Eastbourne Academy. <p><i>Dan Shelley joined the meeting at 15.10</i></p>	
3)	Chair's introduction and welcomes Ian Jungius welcomed members to the first committee of the Lewes College Board. He reminded the Committee that the terms of reference and composition is still under review. This first meeting would be to set the scene and receive some key reports.	
4)	Confirmation of Chair and Vice Chair The Committee discussed the roles of Chair and Vice Chair. It was agreed that it would be appropriate to wait until the membership is complete to appoint a Vice Chair. It was also agreed that Ian Jungius would make an excellent Chair. AGREED: THE COMMITTEE APPOINTED IAN JUNGIOUS AS CHAIR	
5)	Principal's report The presentation is lodged with these papers. Fred Carter shared some reflections of his first two months' at the College which included his immediate priorities and risks. Fred Carter confirmed that there will be student services at each campus. Members asked if Fred Carter had yet had the opportunity to formally test the	

	<p>perceptions of the local stakeholders in addition to that of the students. This has not yet happened but is high on the agenda. Dan Shelley reported that OKO, the branding agency had met with four schools and four cohorts of year 10 students and parents and their views had very much echoed those of the local schools.</p> <p>5b) Risk report Fred Carter outlined a number of risks and mitigating actions that he had identified.</p> <p>[confidential item] The College intends to set up a ‘make it happen’ group with College staff and local schools with a College co-ordinator to ensure that actions are discussed, prioritised and monitored. Dan Shelley added that there will be two areas responsible for school liaison activity. The first was a communications role which ensures outreach to schools with area-based staff who can build a relationship with careers leads local to each campus. Additionally there will be a role which will ensure that school tasters or events are planned and that the College is responsive to them.</p> <p>The Committee thanked Fred Carter for the detailed paper outlining operational priorities and risks. Ian Jungius offered congratulations for all the work to date and the Committee recognised the challenge ahead and looked forward to progress updates.</p> <p>Dan Shelley was pleased to confirm that the College Group will be delivering both T Level pathways – construction and digital at all College campuses. George Hedges, head of curriculum for computing will shortly be attending a meeting with the DfE in London to outline delivery in 19/20.</p> <p>Dan Shelley said that the structure for working with employers is through the delivery arm of Sussex Skills Solutions and the College working with County-wide sector specific skills. He suggested that it would be appropriate to seek employer representation on this Board under Item 8.</p> <p>Governors asked which part of the Group is providing for the community and voluntary sector. The Adult Education Budget (AEB) is focussed on accredited learning in the main but also includes community learning. The combined AEB for ESCG is £5m and the Group will be subcontracting £1.6m in 18/19. There are around 30 partners delivering apprenticeships and other programmes which include adult engagement, family learning and skills such as care and construction employer courses.</p>	
6)	<p>Update on staff appointments This had been covered in item 5. An updated structure chart had been circulated.</p>	
7)	<p>A Level progress reports There were two reports – one for Eastbourne and one for Lewes. The reports had been prepared for the A Level Councils. The Lewes one had met and reviewed the papers but the Eastbourne meeting had been cancelled in</p>	

	<p>anticipation of the Lewes College Board.</p> <p>Fred Carter summarised that the two reports predict a very similar picture at both Lewes and Eastbourne using the new system implemented last year. He had been looking at the predictions to see how reliable they are and there are two indicators which suggest optimism: retention and attendance rates are higher than last year. The ALPS predictions are also better than last year; predicted to be a 5 for 17/18 against a score of 7 last year.</p> <p>Members asked what had caused the shift in ALPS scores in certain subjects e.g. English, particularly but not exclusively in Eastbourne. It was thought to be a result of a combination of factors including the quality of teaching and learning, retention issues and staff changes.</p> <p>Members asked how the College might best achieve more A and B grades and how long such an achievement might take. Fred Carter responded that perhaps the value-added scores are the best indicator and the College Group is currently performing below national average. An ALPS outcome of 5 would be average and ESCG is targeting an ALPS 3 for next year. Tony Smith said that the percentage of As and Bs are what the schools and parents consider an indicator of a well-performing college.</p> <p>[confidential item] Governors welcomed the positive signs and look forward to the outcomes in August.</p>	
8)	<p>Additional governors for committee</p> <p>Ian Jungius reminded the Committee that the terms of reference are being developed but that in any instance the Lewes College Board (LCB) needs more representation from the community. The LCB has good educational representation and more local and commercial stakeholders would be welcomed. The Committee recognised that many employers local to Lewes are SMEs or sole traders.</p> <p>It was agreed that the following might be contacted:</p> <ul style="list-style-type: none"> • Wave Leisure • Lewes Football Club • East Sussex County Council • Harvey's Brewery • JobCentre Plus • Local primary school heads <p>It was agreed that membership might include:</p> <ul style="list-style-type: none"> • A parent member • Staff member(s) • Student member (s) <p>Members and Fred Carter and Dan Shelley consider any possible members and make suggestions to the Chair.</p>	

9)	Any other business There was none. The meeting ended at 16.15	
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