ESC Student PROUD Values & Student Code of Conduct 2024/25

This code will help to ensure that your journey with us is safe, supported, successful and one we hope you will be PROUD to be part of.

We ask you to use our **ESC values PROUD** to guide and inspire you and to support you to make a positive contribution to your college experience and our community.

P	R	O	U	D
Bring Positivity	**Show RESPECT**	**Seek OPPORTUNITY**	**Encourage UNITY**	**Celebrate DIVERSITY**
• *Create a friendly environment by being a supportive student* • *Share encouraging words and actions with my classmates* • *Be kind and offer to help anyone who needs it*	• *Appreciate and value the ideas and opinions of others* • *Treat college property and shared spaces with care* • *Speak to others politely and consider their feelings*	• *Join clubs and volunteer whenever I can* • *Explore different careers and build my skills* • *Treat mistakes and challenges as opportunities to learn and make improvements*	• *Work with my classmates on projects and classwork* • *Join college events to build a supportive community* • *Celebrate the achievements of my peers*	• *Value and appreciate the unique backgrounds and views of my classmates* • *Treat everyone with dignity and fairness* • *Learn about different cultures and traditions to broaden my understanding*

Student Code of Conduct

This Code outlines our expected behaviour of ESC students. It is designed to mirror the standards of professional conduct expected in the workplace, helping to prepare students for their future careers. Adherence to this Code is mandatory and will contribute to ensuring students are well-prepared for the world of work and can contribute positively to their communities.

Positive Learner
- Take part in your lessons and give college your best effort to make learning successful for you and others in your group
- Take responsibility for your own learning and participate in progress reviews, target setting and student surveys.
- Act positively on feedback your teachers give you and the targets we set together to build your resilience. Seek support when you need it.
- Complete all your assignments in line with the brief given to you, and hand them in on time; aim high and set out to always meet and then beat your target grades. Submit work that is your own.

Attendance
- Attend all your lessons and be on time. **MAKE EVERY DAY COUNT**. Students are expected to attend all classes, tutorials, and extra curricula activities including work placements.
- Be ready to learn including having the equipment you need.

- If absence is unavoidable, inform your teacher as soon as possible, just as you would notify a manager or employer in the workplace.

Respect and Unity

- Value people equally respecting our democratic values of freedom of speech, appreciation of different beliefs, the rule of law and individual liberty. Be kind, hard-working, respectful, and polite at all times
- Maintain positive behaviour and always treat others with respect. All physical and verbal abuse will not be tolerated.

Professional Appearance

- Dress respectfully and appropriately for the learning environment and the learning or work activity you are undertaking. Do not wear items which may cause offence to others. In the classroom we ask you to remove hats and if wearing a hoody, the hood is to remain down

Safety

- Ensure we have accurate and up to date contact details for you and ensure you keep these up to date by informing us of any changes
- Follow all health and safety instructions you are given. Ensure that you wear the appropriate PPE (Personal Protective Equipment) in workshops, practical sessions and in communal areas when required, mirroring the responsibility students will have in a workplace.
- Ensure your college ID and lanyard is always visible when at college, and show it to a member of staff if asked
- Keep yourself and other students safe by not bringing alcohol or illegal drugs into the college or attending college under the influence of alcohol and illegal drugs
- Keep yourself and other students safe by not bringing item(s) that might cause concern, harm to yourself or others, or offence to others into college
- Keep to the speed limit when driving on college sites and park in designated car parks only. This includes riding e-scooters and skateboards and similar modes of transport on campus
- Smoke only in designated outside areas (this includes e-cigarettes or vaping).

Use of College Resources

- Use college resources, including IT facilities, equipment, and materials, responsibly and only for learning purposes.
- Online behaviour must reflect professional standards. Cyberbullying, misuse of social media, and inappropriate online activity are strictly prohibited and the Student Behaviour Procedure will be actioned.

What happens if you do not follow the college code of conduct? Agreement:

- We support all students to amend any unsuitable behaviour or misconduct. However, in some cases of gross misconduct or repeated poor behaviour may lead to the Student Behaviour Procedure being actioned.. This could result in a formal warning, suspension, or exclusion. In cases of illegal activity, we are obliged to report to the Police. If you are under the age of 19, your parents / guardians may be informed.

Student to complete: I have read and I agree to the rules set out in this ESC Code of Conduct:

Student Name (Print Name):		Student ID:	
Student Signature:		Date:	