

CPD Red Days 6th & 7th September 2021								
Where possible, sessions will be recorded and made available to staff								
The College is required to track and report on the CPD activity of our staff. It is really important that we capture the sessions you attend. Please ensure you update your My View Profile once you have completed any of the sessions in CPD Week - Many thanks, HR Team								
Staff Audience	Topic	Date	Times	Max No.	Joining Instructions	Trainer/Lead	Mandatory/Optional	
6th September								
All Staff	Welcome, Start of Term Briefing & Staff Awards	6th Sep	9.00 - 9.30		This is a Microsot Teams Live Event. Please click on the folloing link to join the session Welcome	Rebecca Conroy	M	
All Staff	Peer on Peer Sexual Abuse in Schools & Colleges	6st Sep	9.45-10.00		This is a Microsoft Teams Live Event. Please click on the following link to join the session Peer on Peer Sexual Abuse & Consent	Rebecca Conroy	M	
All Staff	Where are we from a quality perspective? Strengths and key areas of focus for the year	6th Sep	10.00 - 10.45		This is a Microsoft Teams Live Event. Please click on the following link to join the session Where are we from a Quality Perspective?	Rebecca & Mark	M	
FE TLA Staff, Technicians	The role of the Study Programme Tutor	6th Sep	11.00 - 12.00		Led by APs on each campus - further instructions will be provided locally on where to attend this session	APs	M	
Inclusive Learning – SEND Pathways Selected Staff - By Invitation	Harmful Sexual Behaviour Awareness - A workshop webinar for curriculum and support staff who work with vulnerable students including SEND and 14 to 16s. Joe Dove will lead an informative session which includes the current themes and key risks associated with harmful sexual behaviour, consent and healthy relationships. The session will include a powerpoint presentation, break out groups, reporting concerns, a case study and time for Q+A.	6th Sep	11.00 - 13.00		Session delivered by Joe Dove, Advanced Practitioner, Swift Specialist Family Service Teams Meeting supported by Penny M.	Penny Mackay	M	
Inclusive Learning – SEND (Lesley Watson, Christine Adolph and Sarah Moseley's teams) 14 to 16s – (Ruth Angel and Claire Reed teams) Pathways (Ruth Angel's team)	Introduction to Positive Behaviour Support - A workshop webinar for curriculum and support staff who work with vulnerable students including SEND and 14 to 16s. Sophie Scott-Harman will lead an informative session which includes supporting students using positive strategies, use of the environment, sensory approaches and communication strategies. The session will include a powerpoint presentation and Q+A.	6th Sep	3.00 - 4.30		Session delivered by Sophie Scott-Harman, Trauma Informed Positive Behaviour Support Specialist Teams Meeting supported by Penny Mackay - calendar invitations already issued - please follow the link provided Powerpoint and Q+A session	Penny Mackay	M	
Teaching Staff supporting students applying for UCAS	UCAS Reference Writing & Process - How to write a good reference and its importance for a students application plus how to quality check a student's application, the College's internal process, responsibilities & checking, widening participation	6th Sep	4.15 - 5.00		This is a Microsoft Teams Meeting. Please click on the following link to attend the session UCAS Training	Vicky Spiers	O	
FE TLA Staff, HE TLA Staff, Technicians, Apprenticeships Team	Scheme of work development time	6th Sep	2.00 - 5.00		Time for teams to work on Schemes of Work	Mark Wardle	M	
All Staff	Key Safeguarding Updates - mandatory update session for all staff to attend	6th Sep	Various - see joining instructions for your campus		Face to Face Sessions running on each campus as follows: Lewes Campus - 11.30am - Multi Purpose Hall Eastbourne Campus - 3pm - Hammond Hall Station Plaza - 11am - LRC Station Plaza ALS staff, library staff and Wellbeing team only - 1.00pm - LRC Ore Valley - 3.30 - Room 2.052	Safeguarding Managers	M	
All Staff	Keeping Children Safe in Education - Sep 2021 update	6th Sep	N/A		Please follow this link to hear an update from Penny Mackay on Keeping Children Safe In Education Presentation . All staff should read part one of this document which can be found here KCSIE Sep 2021	Penny Mackay	M	
All Staff	Cyber Security Training	6th Sep	N/A		To access this training please follow the following link Stay Safe Online: Top Tips for Staff . Key messages form the training are captured in the following PDF document PDF version	Paul Henderson	O	
All staff	Digital Skills Support	6th Sep	N/A		Please vist the Learning & Development Site to access a wealth of online support to enhance your digital skills	Paul Henderson	O	

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7th September								
FE TLA Staff, Technicians	Initial Assessment (Why and How)	7th Sep	9.00 - 10.00		This is a Microsoft Live Teams Event - please follow this link to attend the session Initial Assessment - Why & How	Mark Wardle	M	
Selected Staff by Invitation	Consent & Harmful Sexual Behaviour - Self-directed pre-learning to set the context and scene for staff regarding harmful sexual behaviour amongst post 16 students. Staff will have access to a dedicated college webpage which they will view at a time suitable to them (available from Tuesday 31 August). This will prepare staff for a Q+A session with the Co-Founder of the Consent Collective, Nina Burrows	7th Sep	11.30 - 12.30	40	Pre-learning via video and dedicated college webpage. Nina Burrows from Consent Collective will facilitate a Q&A session during this hour. Teams meeting supported by Penny Mackay. Video Resources and Q&A session. Calendar invites have been issued to all staff required to attend - please follow the link provided	Penny Mackay	M	
Safeguarding Managers, Wellbeing Advisors and Campus Outreach Workers - Calendar Invites issued	Harmful Sexual Behaviour & Case Studies - A workshop webinar for safeguarding and wellbeing staff who are experienced at supporting young people at risk of harm. Joe Dove will lead an interactive session which focuses on a case study related to harmful sexual behaviour and exploring the reporting process and follow up procedures and support required for all parties (victim and perpetrator). The session will include a case study, break out groups and Q+A.	7th Sep	13.00 - 14.00		Sessions delivered by Joe Dove, Advanced Practitioner, Swift Specialist Family Service Teams Meeting supported by Penny Mackay Powerpoint, break out rooms and Q+A session Calendar invites have been issued to all staff required to attend - please follow the link provided	Penny Mackay	M	
All Staff - pre-registration required	Local Government Pension Scheme - This session will cover what membership of this pension scheme provides for you and your family; recent changes to the scheme; how your lump sum payments are calculated; the McCloud judgement ruling and the impact on your retirement; what provision is made for you and your family in the event of ill health or death. You will need to pre-register for this event and then join on the day.	7th Sep	2.00 - 3.00		Session delivered by Kevin Church, APFS Chartered Financial Planner, Wesleyan Group. Follow this link to register: Pensions webinar registration form	Clare Critchfield	O	
All Curriculum Staff	Mental Health & Emotional Wellbeing Awareness - A workshop webinar for all curriculum staff. Judy Perraton and Natalie Shepherd will lead an informative session to raise staff confidence and awareness of and the key mental health and emotional wellbeing indicators and concerns post Covid. The session will include a powerpoint presentation and Q+A in Teams chat.	7th Sep	2.00 - 3.00		Session delivered by Judy Perraton and natlie Shepherd, Schools Mental Health & Emotional Wellbeing Advisers Click here to join the meeting	Penny Mackay	O	
All Staff - pre-registration required	Teachers Pension Scheme - This session will cover what membership of this pension scheme provides for you and your family; recent changes to the scheme; how your lump sum payments are calculated; the McCloud judgement ruling and the impact on your retirement; what provision is made for you and your family in the event of ill health or death. You will need to pre-register for this event and then join on the day.	7th Sep	3.15 - 4.15		Session delivered by Kevin Church, APFS Chartered Financial Planner, Wesleyan Group. Follow this link to register: Pensions webinar registration form	Clare Critchfield	O	
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All New Starters	E-Induction	7th Sep	N/A		Please follow this link to the East Sussex College Group E-Induction where you will find lots of useful information, a welcome from Senior Managers and links to all the mandatory training	HR	M	
All Staff	My-View - How to book my holiday	7th Sep	N/A		Please take a look at the following video offering guidance on: How to Book My Holiday . This is a mandatory requirement for all staff .	Sheree France	M	