QUALITY AND STANDARDS COMMITTEE – TERMS OF REFERENCE

1. MEMBERSHIP

1.1 The members will be appointed by the ESCG Board from its members and will consist of the CEO (or designate) and the Chair of ESCG Board, who will be ex-officio members, and up to five other members of the ESCG Board

1.2 In addition, the Committee may co-opt up to two persons who are not ESCG Board members for terms of four years.

1.3 The Committee will elect a Chair and Vice Chair from its membership.

1.4 Any elected member shall be eligible for reappointment.

2. MEETINGS

The Committee will meet at least three times a year and on other occasions if circumstances require.

3. QUORUM

The quorum will be 40% with at least three members of the ESCG Board present.

4. PURPOSE

To review, monitor and advise the ESCG Board on:

4.1   The overarching curriculum offer, processes and standards (including targets) across the College Group

4.2   To monitor summary reports on the items listed below in the terms of reference which underpin the quality of provision for the ESCG

4.3   To review and advise the ESCG Board on arrangements for self-assessment and to recommend to the ESCG Board approval of the College Self-Assessment

4.4   To ensure that the College's responds effectively to the requirements of the new EIF (Education Inspection Framework)

4.5   Report the arrangements for ensuring that there is effective safeguarding of young people and adults at risk receiving education and training throughout ESCG and its partners

4.6   Oversight of the arrangements for ensuring there are effective processes in respect of Equality, Diversity and Inclusion.

5. TERMS OF REFERENCE

5.1   To receive summaries from the three College Boards and advise the ESCG Board on:

I.	Attendance
II.	Retention and withdrawal rates
III.	Examination results
IV.	Achievements
V.	Value-added
VI.	Sector averages and performance indicator data
VII.	Progression and destinations of students
VIII.	E learning
IX.	g) Appropriate risk management of key risks

5.2   To review and approve contracts with subcontractors of the ESCG

5.3   To receive and evaluate the opinions of stakeholders about the College in terms of the provision of courses and services.

5.4   To consider targets for academic performance and make recommendations to the ESCG Board.

5.5   To review and advise the ESCG Board on reports of inspections and to oversee and advise on action plans following external inspections

5.6   To receive and advise the ESCG Board on summary reports of Principal's Performance Reviews (PPRs)

5.7   To receive and advise the ESCG Board on reports on work experience and employability and to monitor the Employability, Work Experience and Social Action Strategy

5.8   To monitor equality of opportunity and inclusive learning for all students at the College

5.9   To receive an annual safeguarding report and consider and recommend to approve the Safeguarding and Preventing Extremism and Radicalisation Policy.

5.10   To receive regular updates on safeguarding and Prevent

5.11   To ensure the awareness of all members is maintained in the areas of: Safeguarding, including Prevent and Equality and Diversity

5.12   To receive reports on the student experience from student representative bodies and to review analysis of student responses to surveys and questionnaires

5.13   To monitor strategic oversight for International Provision, HE and apprenticeships across the East Sussex College group

5.14   To advise senior leadership on College contributions to East Sussex Group Policies

5.15   To receive information relating to the College on:

    I.   College resources
   II.   Issues arising in the areas of Disclosure Policy, Information Policy or the Code of Practice on Freedom of Speech
 III.   Provide oversight of campus services such as estates and their development and make recommendations on capital projects to ESCG Board

Recommended by the Quality and Standards Committee and approved by the ESCG Board on the 22 October 2019.